



**SENIOR CITIZENS ADVISORY BOARD
AGENDA**

Tuesday, May 15, 2018 • 9:00 a.m. San Bruno Senior Center 1555 Crystal Springs Road, San Bruno

WELCOME TO OUR ADVISORY BOARD MEETING: If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

- 1. CALL TO ORDER/ROLL CALL:**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. REVIEW OF AGENDA:**
- 4. APPROVAL OF MINUTES:** April 17, 2018
- 5. CONSENT CALENDAR:**
- 6. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:** Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
- 7. NEW BUSINESS:**
 - a. Treasurer's Report – April 2018
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – (Tessier, Rangel)
 - c. Discussion Regarding Interior Painting of San Bruno Senior Center (Brewer)
- 8. UNFINISHED BUSINESS:**
- 9. ITEMS FROM BOARD MEMBERS:**
- 10. ITEMS FROM STAFF:**
- 11. ADJOURNMENT**

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

Senior Citizens Advisory Board April 17, 2018

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:03 a.m. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Chu, Hayes, Luzaich, Tracey, and Treasurer Hornung. Staff Present: Brewer and Rangel.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** **MSC Green/Hayes** to accept the minutes of the March 20, 2018 meeting. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Treasurer's Report – March 2018 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for March 2018.
Receive and File Monthly Minutes from Senior Events Committee – Staff handed out April 16, 2018 minutes for the Senior Events Committee. They recommend that the Senior Center schedule a weekly strength training class. **MSC Chu/Carmichael** for staff to schedule a weekly strength training class at the San Bruno Senior Center. Approved unanimously.
8. **UNFINISHED BUSINESS:**
 - a. Status Update on Restoration of Senior Center – Superintendent Brewer updated the Board on the restoration of the Senior Center. She added that there will be a walk through with Community Services staff, Public Works staff, and the contractor on April 19, 2018. Superintendent Brewer added that staff is talking to contractor about the possibility of expanding the current area for the trash receptacles and will be returning to the Board when more information is available.
9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Board Member Hayes

discussed contacting Recology about the possibility of getting a trash compactor for the Senior Center.

10. ITEMS FROM STAFF:

11. ADJOURNMENT: Vice Chair Green adjourned the meeting at 9:35 a.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
Community Services Department
City of San Bruno

DRAFT

SENIOR ADVISORY BOARD TRUST FUND REPORT

APRIL 30, 2018

Checking Account Balance 3/31/2018	\$ 9,643.98
Interest	\$ 0.44
Deposit	\$ -
Checks	\$ -
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Checking Account Balance 4/30/2018	\$ 9,644.42
Amount held at City of San Bruno prior 7/1/2013	\$ 103,932.20
Amount held at City of San Bruno July 1, 2013-June 30, 2017	\$ 56,499.44
Amount deposited to City since 7/1/2017	\$ 8,477.67
Deposit made to City account April	\$ 240.00
Deposit made to City account April	\$ 177.75
Deposit made to City account April	\$ 219.90
Deposit made to City account April	\$ 256.00
Deposit made to City account April	\$ 120.00
Amount deposited to City this fiscal year	\$ 9,491.32
TOTAL NET WORTH APRIL 30, 2018	\$ 179,567.38

2017-18 Information and Referral Statistics

	July	August	September	October	November	December	January	February	March	April	May	June
Housing	2	1	0	1	0	0	0	1	7	4		
Shopping	1	1	1	1	0	0	1	0	1	0		
Transportation	4	2	3	2	3	2	11	2	3	2		
Assisted Living	2	0	1	0	0	0	1	0	1	0		
Legal	8	1	0	1	1	0	2	1	2	4		
Insurance	2	0	0	1	0	0	1	0	1	0		
Welfare Check	1	1	0	0	0	0	0	0	0	0		
Health	0	0	1	0	1	1	4	2	2	6		
Counseling	0	0	0	0	0	0	1	1	2	2		
Clean/Repair	2	0	2	1	2	3	3	3	1	1		
General	0	5	6	9	3	2	9	8	15	8		
Monthly Total	22	11	14	16	10	8	33	18	35	27	0	0

Class Attendance - April 2018

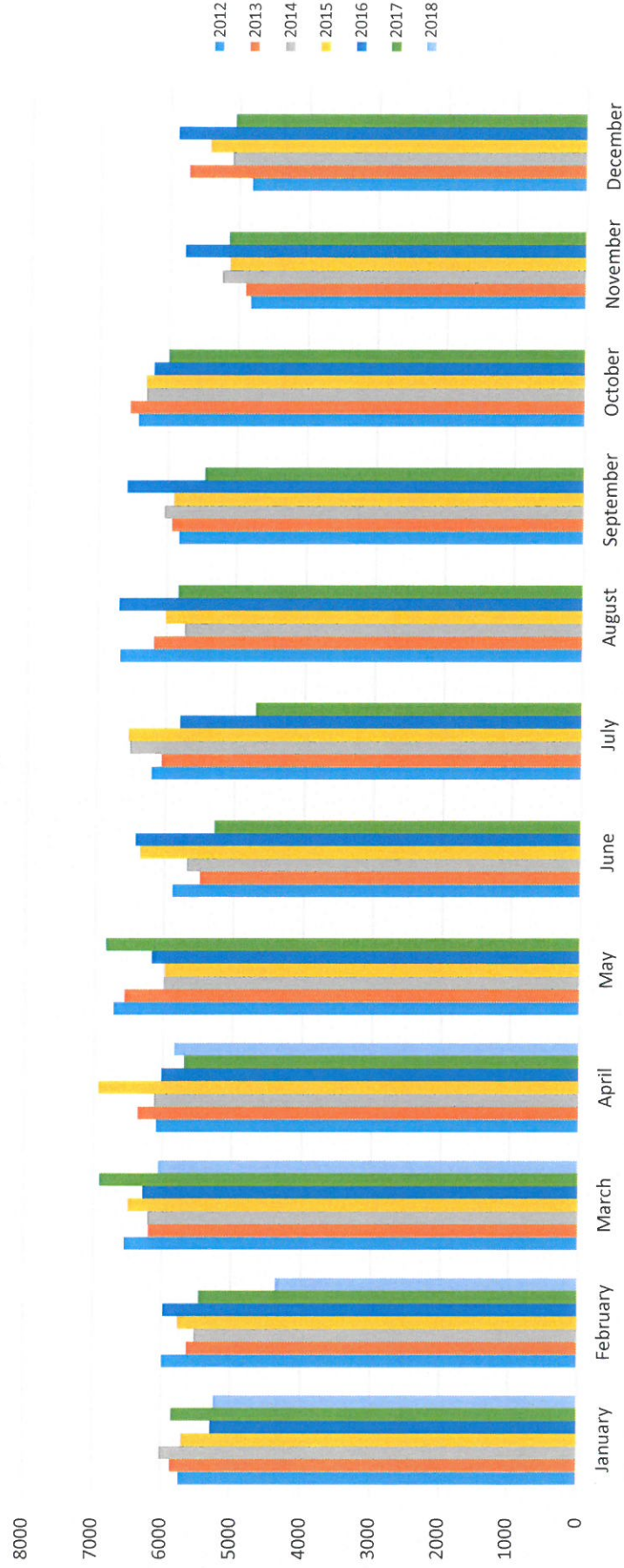
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Nutrition Site Report - April 2018

Day	Date	Total Prepared Hot Meals & Salads	Total Served Hot Meals	Total Served Salads	Total Served Hot Meals & Salads	Non-Senior Donations
Mon	2	120	87	11	98	16.50
Tues	3	85	78	17	95	11.00
Wed	4	130	123	13	136	16.50
Thur	5	90	72	6	78	11.00
Fri	6	90	66	8	74	5.50
Mon	9	110	84	13	97	16.50
Tues	10	85	91	16	107	16.50
Wed	11	130	125	10	135	27.50
Thur	12	90	71	11	82	5.50
Fri	13	100	83	14	97	22.00
Mon	16	125	107	6	113	11.00
Tues	17	90	103	12	115	33.00
Wed	18	140	135	10	145	27.50
Thur	19	90	67	8	75	16.50
Fri	20	200	204	0	204	0.00
Mon	23	120	105	11	116	11.00
Tues	24	90	82	13	95	33.00
Wed	25	130	109	15	124	5.50
Thur	26	90	60	10	70	16.50
Fri	27	100	90	12	102	16.50
Mon	30	120	97	9	106	16.50
Total		2325	2039	225	2264	335.5

	January	February	March	April	May	June	July	August	September	October	November	December
2012	5737	5987	6548	6090	6722	5878	6198	6670	5827	6432	4826	4817
2013	5868	5632	6196	6363	6567	5487	6059	6186	5939	6554	4902	5728
2014	6020	5522	6204	6119	5993	5672	6517	5733	6047	6318	5240	5103
2015	5701	5767	6494	6936	5982	6357	6539	6015	5910	6324	5131	5426
2016	5285	5977	6278	6017	6169	6418	5788	6689	6583	6208	5771	5884
2017	5851	5462	6908	5688	6838	5280	4700	5831	5460	5996	5144	5061
2018	5241	4364	6055	5832								

Historical Sign-In Data





DATE: May 15, 2018
TO: Senior Citizens Advisory Board
FROM: Danielle Brewer, Community Services Superintendent
SUBJECT: Discussion Regarding Interior Painting of San Bruno Senior Center

BACKGROUND:

Due to the vehicle accident in June, the Multi-purpose room at the Senior Center has been repainted.

DISCUSSION:

The painting in the Multi-purpose room is complete and gives the room a fresh new look. Members of the Senior Citizens Advisory Board asked to discuss the possibility of painting the remaining interior of the Senior Center including the lobby, hallway, library, pool room, restrooms and arts and crafts room. This would give the Senior Center a finished look and tie the Multi-purpose room to the rest of the building.

FISCAL IMPACT:

At this time, no funding is available through the Capital Improvement Program or the City's General Fund Budget. All costs associated with the project could come from the Senior Citizens Advisory Board Trust Fund if the board chooses to pursue the project. Project costs are unknown at this time. If there is interest by the Board to move forward with this project, staff will work with a contractor to secure an estimate.

ATTACHMENTS:

None.